



Urquhart Park Primary School

ANNUAL REPORTING TO SCHOOL COMMUNITY

Rationale

- All government schools must prepare an Annual Report to meet a condition of registration under the Education and Training Reform Regulations (2007) and ensure compliance with the Financial Management Act (2004) and Victoria's funding agreements with the Commonwealth.
- The Annual Report to the School Community is an element of the current School Improvement Framework.
- The format of the Annual Report to the School Community is mandated by DET.

Purpose

To ensure Urquhart Park Primary School complies with DET and Commonwealth policy and guidelines and legislative requirements in regard to reporting to the school community.

Implementation

- The Principal will ensure that an annual report that conforms to the guidelines is prepared in February or early March each year.
- The Principal will submit the School Report to School Council for approval.
- The Principal will submit the Annual School Report to DET by 30th April each year.
- The Principal will ensure that the report is presented to the school community.

Evaluation/review

This policy will be reviewed as part of the school's three year cycle of review.