



# Urquhart Park Primary School

## CHILD SAFE CODE of CONDUCT

*All staff, contractors, volunteers and other members of the school community involved in child related work are required to comply with this Code of Conduct by observing expectations for appropriate behaviour towards and in the company of children, as noted below. The Code of Conduct applies in all school situations, including school camps and in the use of digital technology and social media.*

### **Acceptable behaviours**

*All personnel of Urquhart Park Primary School are responsible for supporting the safety, participation, wellbeing and empowerment of children by:*

- adhering to Urquhart Park Primary School Child Safe Policy at all times
- taking all reasonable steps to protect children from abuse
- treating everyone with respect
- listening and responding to the views and concerns of children, particularly if they are telling you that they or another child has been abused and/or are worried about their safety or the safety of another
- promoting the cultural safety, participation and empowerment of Aboriginal children (for example, by never questioning an Aboriginal child's self-identification)
- promoting the cultural safety, participation and empowerment of children with culturally and/or linguistically diverse backgrounds (for example, by having a zero tolerance of discrimination)
- promoting the safety, participation and empowerment of children with a disability (for example, during personal care activities)
- ensuring as far as practicable that adults are not left alone with a child
- reporting any allegations of child abuse to Urquhart Park Primary School's Child Safety Officer (Assistant Principal), and ensure any allegation is reported to the police or child protection
- reporting any child safety concerns at Urquhart Park Primary School to the Child Safety Officer (Assistant Principal)
- ensuring as quickly as possible that the child(ren) is/are safe, if an allegation of child abuse or child safety is made
- encouraging children to 'have a say' and participate in all relevant organisational activities where possible, especially on issues that are important to them.

### **Unacceptable behaviours**

*As staff, volunteers, contractors, and any other member of the school community involved in child-related work we must not:*

- develop any 'special' relationships with children that could be seen as favouritism (for example, the offering of gifts or special treatment for specific children)
- initiate unnecessary physical contact with children or do things of a personal nature that children can do for themselves, such as toileting or changing clothes
- exhibit behaviours with children which may be construed as unnecessarily physical
- put children at risk of abuse (for example, by locking doors)
- engage in open discussions of a mature or adult nature in the presence of children (for example, personal social activities)
- photograph or video a child in a school environment except in accordance with school policy or where required for duty of care purposes.

- use inappropriate language in the presence of children
- express personal views on cultures, race or sexuality in the presence of children
- discriminate against any child, including because of culture, race, ethnicity or disability
- exchange personal contact details such as phone number, social networking site or email addresses with children
- have unauthorised contact with children and young people online or by phone
- ignore or disregard any suspected or disclosed child abuse.

By observing these standards you acknowledge your responsibility to immediately report any breach of this code to Urquhart Park Primary School's Child Safety Officer (Assistant Principal).

**If you believe a child is at immediate risk of abuse phone 000.**

This Code of Conduct was reviewed and endorsed by School Council in June, 2018